Purabi General Insurance Company Limited
পূরবী জেনারেল ইন্স্যুরেন্স কোম্পানী লিমিটেড
Head Office: Sandhani Life Tower (2nd Floor), 34 Bangla Motor, Dhaka-1000.
Hotline: 01714-044146, E-mail: info@purabiinsurance.org, Web: www.purabiinsurance.org

# Notice of the 37th Annual General Meeting (AGM)

Notice is hereby given that the 37th Annual General Meeting (AGM) of Purabi General Insurance Company Limited will be held on Monday, September 01, 2025 at 12:00 p.m. The AGM will be held through Hybrid system on the selected venue at MH Samorita Hospital and Medical College, Hall Room, 117, Love road, Tejgoan, Dhaka. Shareholders will also connect Virtually using Digital Platform through the Link https://purabigen2025.hybridagmbd.net to transact the following businesses:

## AGENDA

1. To receive, consider and adopt the audited Financial Statements of the Company for the year ended 31st December 2024 and the Directors Report and the Auditors report thereon.
2. To approve Dividend for the year ended 31st December 2024 as recommended by the Board of Directors.
3. To elect/re-elect of Directors.
4. To appoint the Statutory Auditors for the year 2025 and fix their remuneration.
5. To appoint Compliance Auditors as per Bangladesh Securities & Exchange Commission's Corporate Governance Guideline for the year 2025 and fix their remuneration.
6. To appoint Compliance Auditors as per Insurance Development & Regulatory Authority's Corporate Governance Guideline for the year 2025 and fix their remuneration.

By order of the Board of Directors'

**Dated: August 11, 2025**

**(Sohag Talukder)**
Company Secretary

**Notes:**

1. Sunday, 29th June 2025 was the ''Record Date'' for entitlement of 10% Cash Dividend for the year 2024. The Shareholders, whose names will appear in the Depository (CDBL) Register on that date, shall be entitled to participate in the 37th AGM through hybrid system.
2. Pursuant to Bangladesh Securities & Exchange Commission (BSEC) Directive No. BSEC/CMRRCD/2009-193/08 dated: March 10, 2021 and subsequent Letter No. BSEC/ICAD/SRIC/2024/318/09 dated January 16, 2024, the AGM will be held through Hybrid System.
3. As per Bangladesh Securities and Exchange Commission Notification no. SEC/CMRRCD/2006-158/208/Admin/81 dated 20th June 2018 the Soft Copy of the Annual Report 2024 has already been sent to the email addresses of the Members available in their BO Accounts maintained with the Depository. The Soft copy of the Annual Report 2024 also available in the company website at www.purabiinsurance.org.
4. A Member entitled to attend and vote at the AGM may appoint a Proxy to attend and vote instead, duly filled Proxy Form must be sent through email to the Share Dept. at least 72 hours before commencement of the AGM at Email: purabiinsurance.sharedept@gmail.com or cs@purabiinsurance.org.
5. If, needed, Shareholders can cast their vote through online (real time) or e-voting starting from 48 hours before the AGM and voting option will remain open till the closure of AGM.
6. Shareholders are requested to join the Hybrid System AGM through Physical or the link https://purabigen2025.hybridagmbd.net for any IT related guidance and help with login process. The respected members may contact at +8801511-666636
7. The shareholders will be able to submit their question/comments electronically before 48 (Forty-eight) hours of commencement of the AGM through the AGM link & also can email to cs@purabiinsurance.org, for logging into the AGM link, the Members need to put their 16-digit Beneficiary Owners (BO) Account Number.